**Project Peer Evaluation: ERD**

Use this form to evaluate the contributions of each team member to the **group effort of the ERD phase of the project**. Consider attendance and participation in team meetings, individual contributions to idea generation and research, communication within the group, actual work on the project deliverables, etc. ***These evaluations are completely confidential and will never be shown to your team members.*** *Please respond as honestly as possible.*

For each team member, **including yourself**, assign a grade from 0 to 3 according to the following criteria:

* + **Excellent (3):** Has done over and beyond what is expected of a team member
  + **Satisfactory (2, default grade):** Has generally done what is expected of a team member *(this is what most or all of your team members should be graded)*
  + **Poor (1):** Has done considerably less than what is expected of a team member
  + **Unacceptable (0):** Has not really helped the project in any significant way, or has caused serious difficulties to the team’s effectiveness

Please note that these grades that you assign now are confidential and non-binding:

* + **Confidential:** I will only give each team member the average numeric score from other team members, so they should not be able to tell who graded what score. Average scores 2 or above are normal; scores below 2 are cause for concern.
  + **Non-binding:** This peer evaluation is only for feedback purposes. At the end of the semester, there will be a separate confidential peer evaluation that will consider the entire semester group performance. That is the evaluation that will be considered if any individual project grades need to be adjusted. So, if someone gets poor team feedback for the ERD phase, they can fully redeem themselves by the end of the semester by improving their team contribution.

**Group Name** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Name Score**

**Yourself** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_

**Member 2**  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_

**Member 3** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_

**Member 4** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_

**Member 5** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_

At this stage, I am not requesting comments. However, **if you receive an average score below 2 from your teammates, then please have an honest conversation with all of your teammates to address any possible concerns**. When you have this conversation with your team, please don’t try to find out who might have scored you less than 2, but rather try to understand any issues of concern. Hopefully any concerns will be quickly resolved so that your team can perform at its best by the end of the semester.